



Minutes

Holland Area Community Swimming Pool Authority Special Meeting
Holland, Michigan, September 19, 2019

The Authority Board met in special session on Thursday, September 19, 2019, at 4:00 p.m. in the Holland Community Aquatic Center Conference Room at 550 Maple Ave, Holland, MI.

Board Members Present: Darrin Duistermars Sara Giesler, Jack Gisinger, Tim Hemingway, Ron Hemmeke and Matthew VanZetten

Board Members Absent: Ben Farkas (Ex-Officio), and Wendy Willoughby

Staff Present: Executive Director Jack Huisingh, and General Manager Amanda Duimstra

Others Present: Greg Maybury, HCAC Owner's Representative, Tom Seiff of the HCAC Foundation Board

1. Call to Order

Giesler called the meeting to order at 4:00 p.m.

2. Approval of Agenda

Agenda item #6 was moved ahead of item #5, and the agenda was approved by general consensus with this change.

3. Public Comments

There were no persons wishing to address the Board.

4. Approval of Minutes of the August 15, 2019, and September 12, 2019, Special Board Meetings

Motion to approve the minutes of the August 15, 2019 and September 12, 2019 Special Board Meetings, as written.

Moved by: Hemingway

Seconded by: Duistermars

Vote: 4-0

Note: Hemmeke entered the meeting at 4:10 p.m.

5. HCAC Foundation Board Update

Tom Seiff addressed the Board to provide a report on behalf of the Holland Community Aquatic Center Foundation. Seiff presented a proposal to the Board and requested support of a HCAC Foundation support staff position to engage in the activities of; annual fund development, capital campaign development, and seeking support for the endowment. No motion was made. The Board will continue to discuss options to support the HCAC Foundation. Currently, Giesler and Willoughby represent the HACSPA Board at HCAC Foundation meetings.

Note: VanZetten entered the meeting at 4:25 p.m.

6. Strategic Plan Review

Giesler provided the Board with a review of the Strategic Plan and strategic priorities created by the HACSPA Board in 2016. A collaborative document will be provided to the Board to add input before the next Board meeting.

7. Executive Director Update

Huisingsh provided an update to the Board including:

- Thanks to the Board for continued support and fulfilling the commitments made to the community.
- The Authority's current fund balance is nearing \$1 million.
- The \$26.3 bond has been sold and invested waiting project quotation and construction.
- Discussions to achieve a therapy and rehabilitation services partner continue.

8. HACSPA Renovation and Expansion Project Update

Maybury provided the Board with an update on renovation and expansion project activities, including an estimated timeline with construction beginning in the summer of 2020. Design Committee meetings will continue next week and Board feedback continues at this time. The Board reviewed commitments to the community that will be achieved within the project.

Note: VanZetten exited the meeting at 5:35 p.m.

9. Other Business and Issues

The Finance Committee of the Board will meet on Wednesday, September 25 at 10:00 a.m.

10. Adjournment

The Board was adjourned by Giesler at 5:50 p.m.

Respectively Submitted,

Wendy Willoughby
Secretary